

SAMPLE - Functional Resume (typically 1 page)

First Name Last Name
1160 Birch Lane Burnsville, MN
952-555-5555
FirstNameLastName@email.com

Objective: Experienced Prep Cook seeking a position using my culinary skills, food safety training, and professional customer service to prepare delicious meals to your customers' satisfaction.

Relevant Experience:

Restaurant Cook

- Seasoned and cooked food according to restaurant brand recipes ensuring a consistent quality product
- Turned, stirred and basted foods to ensure even cooking
- Portioned, arranged, and garnished food for an appealing and appetizing serving
- Weighed, measured, and mixed ingredients according to recipe
- Baked, roasted, carved and trimmed meats for hot or cold service and for sandwiches
- Washed, cut, and prepared fruits and vegetables for salad bar
- Baked breads, rolls, cakes and pastries

Food Quality and Safety

- Ensured food was cooked at correct temperature in ovens, broilers, grills, and roasters
- Inspected and cleaned food preparation areas to ensure safe and sanitary food-handling practices
- Ensured freshness of food by checking for quality, tracking old and new items and rotating stock
- Monitored freezer and refrigerator temperatures to ensure food was stored at correct temperatures

Customer Service

- Cooked customer orders to customer's request meeting quality standards and customer satisfaction
- Portioned, arranged, and garnished food for an appealing and appetizing serving
- Worked quickly to keep customer wait times for food orders to a minimum
- Served orders to customers in an efficient, quick and friendly manner thanking them for their business
- Teamed with servers to accommodate customer special requests or substitutions increasing customer satisfaction with both staff and restaurant

Employment History:

Prep Cook: The Depot, Burnsville, MN	2 years
Dishwasher: The Cool Bistro, Apple Valley, MN	1 year
Fast Food Cook: Bob's Burgers, Shakopee, MN	1 year

Education:

Culinary Arts AAS Degree (Expected May 2019): Minnesota Culinary Arts School, Minneapolis, MN
Diploma: Burnsville High School, Burnsville, MN

Certification:

ServSafe Food Handler Certification 2018